

Minutes of the Annual Brogborough Parish Council meeting held on Wednesday 5th August 2020 starting at 7.30pm.

Due to Corona 19 Governmental Regulations, face to face meetings are unable to be held until further notice so this meeting was held by Zoom Conference Facilities.

Present: Cllrs D Harris, P Hinson, A Moss, J Newberry, D Tuitt & N Wright, Mrs Lyman –The Clerk and 0 residents.

In attendance: CB Cllrs K Matthews & R Morris.

2462. **To elect the Chairman:**

Cllr Hinson was nominated as Chairman by Cllr Newberry. This was seconded by Cllr Moss with all in agreement. There being no further nominations, Cllr Hinson agreed to sign the Declaration of Acceptance and took the chair.

2463. **To receive apologies:**

Apologies were received from: Cllrs V Woodward and CB Cllr S Clark

2464. **To elect Vice Chairman:**

Cllr Newberry was proposed by Cllr Hinson. This was seconded by Cllr Moss with all in agreement. There being no further nominations, Cllr Newberry accepted the position of Vice Chairman.

2465. **To elect Portfolio Holders:**

Open Spaces:	Cllr Moss
Village Amenities:	Cllrs Newberry
Play Equipment Inspection:	Cllr Tuitt
Newsletter:	Cllr Hinson will produce it but needs help with copy for it. It was agreed to produce a newsletter as and when required.
Footpaths: (Need not be a Cllr)	Cllr Hinson
Village Hall Liaison	Cllr Tuitt
Homewatch Co-Ordinator (Police Liaison):	Cllr Tuitt
Website:	The Clerk
Grasscutting Co-Ordinator: (Need not be a Cllr)	Cllr Hinson said that Contractors are cutting the grass at the moment and it was agreed this should be the way forward. (Michael doing the large areas and Lous Landscaping doing the rest around the village). No more volunteers. It was proposed by Cllr Hinson, seconded by Cllr Moss with all in agreement that the Precept should be raised to cover this in future.

2466. **To accept Minutes of the previous meeting:**

It was *RESOLVED* to accept the minutes of the meeting held on 4th March 2020 and they will be duly signed.

2467. **To discuss Matters Arising:**

Container Break-in: The insurance company wish to see the original registration document for the ride on mower. This has been requested from DVLA and is ongoing. **Action: LL**

2432c Street Lighting – CBC possible ownership: The Clerk has been liaising with Paolo DeLuca at CBC. This is ongoing. **Action: LL**

2433 A Scrap business seems to be running in one of the garages to the rear of Highfield Crescent. CB Cllr Matthews would like to know which garage it is and he will ask Enforcement to follow it up. The number is 18 and 2/3 men visit at weekends. There is a lot of rubbish outside the garage, A picture has been sent to the owners asking them to remove it but it is still there. Cllr Newberry will follow this up. *Action: JN/KM*

2439a A resident said it would help if the footpath by the roundabout in the area of 21 Ridgway Road could be altered as vehicles are going on the grass and also damaging the kerb stones because they can't get round the roundabout properly. As present it is not easy for residents who need walking aids either. Cllr Hinson reported this to Highways and will now report it to Mark MacDonald. Cllr Hinson said this is ongoing and CB Cllr Morris agreed to follow this up with Mark MacDonald at CBC Highways. *Action: PH/RM*

2468. **Residents requests to Speak:**

Anything residents wish to discuss must be sent to the Chairman/Clerk at least 3 days before the meeting. A maximum of two minutes will be allowed per item. The item will only be discussed once at the meeting and must be relevant to Parish Council business. (Residents have been advised previously of what the PC has no restriction over ie rear access roads, private gardens etc).

Cllr Harris said she may have something for the newsletter. Full dog poo bags are being left on the footpaths and hanging in the trees. (Quite often these are picked up by the walkers on their way back but some aren't).

Cllr Moss said she was thinking about getting some top up soil for the planters. A band of helpers to be organized if needed.

A complaint has been received regarding the smells from the kebab house which appear to not be clearing from the buildings. The resident is to be advised that Public Health would help with this. The chimney may not be high enough or the filters are not being cleaned sufficiently.

Rubbish has been dumped in the layby opposite the new houses by Ringway Jacobs who need to be advised to clear it away. Works haven't been completed yet. The bollards placed to stop HGVs parking are too light and get blown around. Hill Crescent footpath has been taken away and mud left. This has been reported to CBC Highways.

Building H10 needs a footpath from the village gate to the building, Cllr Hinson has a letter which states the building cannot operate until this is in place. CB Cllr Morris suggested advising Planning Enforcement that this has not taken place and the building looks as though it is starting to be occupied. The cycle track has not been put in place either. Cllr Moss agreed to speak to Planning Enforcement. *Action: AM*

The cracked footpath and cracked drain outside 44 Ridgway Road needs to be reported to CBC Highways.

The village hall: monies available from Dawson Freight (£20,000) for roof repairs. Need 3 quotes but Cllr Tuitt is having trouble getting them. The money has been paid to CBC but not sure it is available as yet.

Ridgmont Parish Council sent a copy of their comments of Local Plan Policy SE2. They want it taking off of the Local Plan. It was agreed Brogborough PC would back up their comments.

Cllr Moss agreed to speak to Ridgmont PC Chairman. A response has to be made by 12pm 10th August.

Weight restrictions on C94 - Covid 19 has slowed progress down.

Besides the Drain problems opposite the hall, there are two other leaks: Bubbling water coming out of the ground on the footpath at the back of the houses behind Highfield Crescent. The 2nd one is by lamppost 39 - water is gushing off of the bank. Anglian Water came out but said it is nothing to do with them, it is CBC. 15th June - Highways have taken responsibility for the drains and are coming back to re-site the drains in a different area. They have found a blockage in the drain with tree routes. Simon Barter is the contact. They are also going to look at all the drains around the village to check what is going on.

Action: JN / SC

Graffiti on the Prologis signs needs clearing.

There is a lot of rubbish along the sides of the road from Brogborough Lake to the traffic lights. Cllr Newberry has reported it to Steve Haddock – Prologis as it has come since work has been carried out on Prologis behalf.

Action: JN

See above: It is understood that the gas mains contractors have dug up the footpath on the hill and are now saying there wasn't a footpath originally and have laid tarmac on the grass at the front of the village so it is now just mud. Contractor is doing it on behalf of Prologis. Cllr Newberry agreed to report this to Steve Haddock – Prologis.

Action: JN

2469. **To receive Reports:**

CB Cllr Matthews was advised of the water issues again outside the village hall as he had understood it had been cleared up.

CB Cllr Clark: No report.

CB Cllr Morris: Spoke about the proposal to change School from 3 tier to 2 tier, advising that this would be an atrocious closure of our local schools. This is a matter in progress.

Claims could be made towards revenue losses of village halls regarding closures due to Covid 19. Cllr Tuitt advised that they had made a claim.

2470. **To consider Correspondence/Planning:**

Playsafety have carried out the safety inspection for the play equipment.

CBC Corona 19 Posters.

BMK News – June 2020.

Covanta: CLP Meeting held by Zoom on Monday 29th June 2020. The Clerk attended this meeting on behalf of the Parish Council.

Planning:

Pallet Yard Planning Application: It was noted that Scrap Metal Sites need a special license to operate but not to build.

2471. **To Accept Finance:**

Approx balances as at 31st July 2020: Community Account: £200, BPM 1 £46,902.77

BPM 2 £15,469.72

Income: Precept of £8,800, HMRC VAT 1,138.55**Expenditure:**

HMRC PAYE 4 th ¼	85.20	101107
DVLA Duplicate V5 log book	25.00	101108
Mrs L Lyman Clerks Expenses April 2019 – March 2020	55.57	101109
Summer Meadows Landscapes Removal of shrubs around the garages	1,000.00	101110
HMRC PAYE 1 st ¼	85.20	101111
Came & Company Annual Insurance	1,052.40	101112
Mrs Lyman Clerks Salary April	114.52	s/o
Mrs Lyman Clerks Salary – May	114.52	s/o
Mrs Lyman Clerks Salary June	114.42	s/o
Mrs Lyman Clerks Salary July	114.52	s/o
e.on Monthly Energy Charge – April	21.46	s/o
e.on Monthly Energy Charge – May	20.77	s/o
e.on Monthly Energy Charge – June	21.46	
	<u>2,710.62</u>	

BATPC has advised that negotiations are still ongoing regarding Clerks Salary annual increases but it has been agreed that Clerks should be paid £6 per week (£26 per month) allowance for working from home. This payment was approved by all Cllrs and a standing order is to be set up.

The Clerk has completed the Annual Governance and Accountability Return 2019/20 Part 2. This is for smaller authorities (less than £25,000) certifying that the Parish Council is exempt from a limited assessment review (external Audit). It was unanimously agreed the AGAR should be signed by the Chairman.

2472. **Section 106 Play Equipment Update:**

The Section 106 forms have now been completed and submitted to CBC.

(Red Lynch Leisure quote is for £78,938.30 which covers safety surfacing in all areas and new equipment in all areas).

The Clerk has re-checked what Section 106 funding the PC has left and it is £53,766.47 leaving the difference of £25,171.83. If the Parish Council pays this difference, it will leave £15,315.70 in the BPM 1 account. It was agreed to go ahead. *Action: LL*

2472. **To confirm Date and Format of the next meeting:**

Wednesday 2nd September 2020. The Annual Parish Meeting can be held when face to face meetings resume.

Meeting closed at 9pm.

Peter Hinson – Chairman