

**PARISH OF BROGBOROUGH - NOTICE OF MEETING OF THE  
PARISH COUNCIL**

I hereby give you notice that the meeting of BROGBOROUGH PARISH  
COUNCIL will be held at **7.30 pm** at **Village Hall, Ridgeway Road,**  
**Brogborough** on

**WEDNESDAY 7<sup>th</sup> FEBRUARY 2024**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public are invited to speak during the Open Forum item

Dated: 1/2/2024

Signed: **E. Barnicoat**  
Clerk to the Council

**MEETING BUSINESS TO BE TRANSACTED**

1. Welcome and Apologies for absence
2. Personal and Prejudicial Interest to be declared for the meeting
3. Open Forum – Members of the public invited to speak
4. To consider Parish Council vacancy – ability for Parish Council to co-opt
5. To consider Planning matters to include:
  - a) **CB/24/00148/SCN** EIA Screening Opinion: Construction of a mixed employment site over 2 plots. Plot 1 comprising of office building with associated car parking, transport workshops, service yard and electric HGV charging facilities and secure perimeter fencing (6,700sqm). Plot 2 comprising of office building with associate car parking, operational facilities within an external service yard and secure perimeter fencing (6,000sqm) at Land at Salford Road, West of Junction 13 of the M1, Salford Road, Hulcote
  - b) Planning applications received after the publication of the agenda
6. Unitary Ward Councillors report
7. To consider Council policy documents for adoption at the meeting: Standing Orders and Financial Regulations, and to consider review of internal audit controls and financial risk assessment policy documents
8. Village matters to include update on Portfolios: Open Spaces, Village Amenities, Play Equipment Inspection, Grass cutting, Newsletter and Footpaths
9. Finance matters to include:
  - a) Banking access and arrangements update
  - b) Payments for approval
  - c) Quotations for consideration – tree works, grass cutting
10. To Accept Minutes from previous meeting on 10<sup>th</sup> January and to consider Matters Arising
11. To consider Correspondence
12. Parish Clerk vacancy update
13. Close of Meeting and Future Meeting Dates for 2024