

**PARISH OF BROGBOROUGH - NOTICE OF ANNUAL ELECTORS  
MEETING OF THE PARISH**

I hereby give you notice that the annual electors meeting of BROGBOROUGH will be held at **7.30 pm** at the **Village Hall, Ridgeway Road, Brogborough** on **WEDNESDAY 29<sup>th</sup> MAY 2024**

**All residents of Brogborough are warmly invited to the Annual Parish Electors Meeting which is an opportunity to hear about the work of the Parish Council and to put any questions or views to them.**

Dated: 22/5/2024  
Signed: **E. Barnicoat**  
Clerk to the Council

1. Welcome by Parish Chairman and to receive Apologies
2. To confirm and adopt the Minutes of the previous Annual Parish Meeting.
3. Chair Report
4. Reports from Councillors
5. Open Forum – members of the public invited to speak

This meeting will immediately be followed by the Annual Parish Council Meeting

**PARISH OF BROGBOROUGH  
NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL**

I hereby give you notice that the annual general meeting of BROGBOROUGH PARISH COUNCIL will be held following the Annual Parish Electors meeting at the **Village Hall, Ridgeway Road, Brogborough** on **WEDNESDAY 29<sup>th</sup> MAY 2024**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public are invited to speak during the Open Forum item

Dated: 22/05/2024  
Signed: **E. Barnicoat**  
Clerk to the Council

**MEETING BUSINESS TO BE TRANSACTED**

1. Election of Chair, Welcome and Apologies for absence
2. Personal and Prejudicial Interest to be declared for the meeting, Register of Interest and Code of Conduct reminder
3. Open Forum – Members of the public invited to speak
4. Election of Vice Chair, appointments to outside organisations, allocation of Councillor roles
5. To consider Parish Council vacancy – ability for Parish Council to co-opt
6. To consider Planning matters to include:
  - a) Ridgmont Parish Council representative in attendance to highlight latest regarding Prologis application at Marston Gate and to give update on Ridgmont Lower School next steps
  - b) CB/24/00833/PASP Prior Approval of the Installation or replacement of other Solar Photovoltaics Equipment: Installation of roof mounted solar panels at Prologis Marston Gate – Councillor attendance at planning appeal hearing

- c) Local Plan Settlement audit document review
- d) Planning applications received after the publication of the agenda
- 7. Unitary Ward Councillors report
- 8. Village matters to include update on Portfolios: Open Spaces, Village Amenities, Play Equipment Inspection, Grass cutting, Newsletter and Footpaths
- 9. Finance matters to include:
  - a) Quotations for consideration – tree maintenance, Parish Council insurance
  - b) Payments for authorisation
  - c) Quotations and funding considerations to secure Speed Indicator Device update
  - d) Year end accounts, internal audit report feedback
  - e) Annual Return review ahead of submission to external auditor
  - f) Policy documents consideration – new NALC Financial Regulations document and Code of Conduct review
- 10. To Accept Minutes from previous meeting on 17<sup>th</sup> April, to consider Matters Arising and feedback from meeting Councillors have attended
- 11. To consider Correspondence
- 12. Close of Meeting – next meeting to be confirmed